

**NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753**

December 22, 2016
6:00 p.m.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> A </u>	Mrs. Smith	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. MOTION TO AMEND AGENDA

Motion by A. Susino and seconded by C. Mordaunt to amend agenda to include presentation by Mr. Fran Hines, Foundation for Autism.

Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> A </u>	Mrs. Smith	<u> X </u>

V. PRESENTATIONS

Mr. Hines/Mrs. Emmons - "Colton and Friends" Donation -
Mr. Fran Hines explained the purpose of this Foundation for Autism. They donated 9 Ipad, covers, and \$500 in APPS - as a thank you for everything done for his son.

Allen B. Shechter from the auditing firm of Alvino & Shechter presented the 2015-2016 audit report. Mr. Shechter stated that based on the examination of the Board's financial statements for the fiscal year ending June 30, 2016, the Board complied with the material financial terms and other applicable compliance terms and conditions that are required.

VI. PUBLIC FORUM ON AGENDA ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

VII. MINUTES

MOTION, The Board of Education approves the Minutes of the Regular Business Meeting of November 22, 2016.

Motion: D. Calhoun Second: L. Houllier.

All in Favor X Oppose _____.

VIII. ADMINISTRATION AND COMMITTEE REPORTS

A. CHIEF SCHOOL ADMINISTRATOR'S REPORT

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: C. Mordaunt Second: M. Lewis.

All in Favor X Oppose _____.

B. CORRESPONDENCE - DOCUMENT B

MOTION, The Board of Education receive and file all items listed under Correspondence as per Document B, as posted

Motion: A. Susino Second: L. Houllier
All in Favor X Oppose _____

IX. BOARD PRESIDENT AND COMMITTEE REPORTS:

Board President

-
- 1) Congratulations to the participants of the Holiday Concert

 - 2) MCSBA Meeting - 12/1 - Law transgender

 - 3) Delegate Assembly - Special Education topic lawsuit

 - 4) Thanks to Lisa Houllier for her service to the Board of Education and thanks to Gordon Cousins for his service to the Board of Education

C. EDUCATION

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: L. Houllier Second: A. Susino
Mrs. Oppegaard X Mrs. Lewis X Mr. Lopez X
Mr. Susino X Mr. Calhoun X Ms. Mordaunt X
Mrs. Houllier X Mr. Cousins A Mrs. Smith X

D. OPERATIONS

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: D. Calhoun Second: L. Houllier
Mrs. Oppegaard X Mrs. Lewis X Mr. Lopez X
Mr. Susino X Mr. Calhoun X Ms. Mordaunt X
Mrs. Houllier X Mr. Cousins A Mrs. Smith X

E. PUBLIC RELATIONS

DISCUSSION - Congratulation to students in the concert

MOTION - None

RESOLUTION - None

F. PERSONNEL

RESOLVE, The Board of Education approve the items listed under
Personnel as per Document C - 4

Motion:	<u> A. Susino </u>	Second:	<u> M. Smith </u>	.	
Mrs. Oppegaard	<u> X </u>	Mrs. Lewis	<u> X </u>	Mr. Lopez	<u> X </u>
Mr. Susino	<u> X </u>	Mr. Calhoun	<u> X </u>	Ms. Mordaunt	<u> X </u>
Mrs. Houllier	<u> X </u>	Mr. Cousins	<u> A </u>	Mrs. Smith	<u> X </u>

Mr. Calhoun expressed his regrets on the resignation of Jenna Herrmann and the resignation of Mary Claire Kinsley.

X. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

Discussion on safety and security

XI. OLD BUSINESS

N/A

XII. NEW BUSINESS

Mrs. Houllier - enjoying the basketball season. The boys are learning a lot from Mr. O'Connell.

XIII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

N/A

XIV. MOTION TO ADJOURN

Motion: L. Houllier

Second: A. Susino.

All in Favor X

Oppose _____.

Time: 6:37 P.M.

Neptune City Board of Education
Thursday, December 22, 2016
Business Meeting 6:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>October</u>	<u>November</u>	<u>Schools</u>
144	144	Neptune Senior High School
5	5	Poseidon High School
12	12	High Tech (1); Allied Health (6); Wall Communications (2); BioTechnology (3)
21	21	Red Bank High School For Performing Arts (10); Information Technology (1); Academy of Finance (1); Academy of Engineering (4); Family and Consumer Science (5)
2	2	Class Academy
25	25	Special Education (Out of District)
324	319	Neptune City
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533	528	Total Enrollment

Fire Drill: 11/18/16 Shelter in Place: 11/16/16

Student Suspension Report: Two - October
Student Suspension Report: One - November

Missing Child Report: None - October
Missing Child Report: None - November

Enrollment Report for October: 324 Neptune City
Enrollment Report for November: 319 Neptune City

Discussion

- Chorus and Band Concert
- New Jersey Tiered System of Supports - Early Reading (NJTSS-ER) Grant.

Use of Building

Neptune Soccer Association (Recreational Travel Soccer)
Gym - Monday and Wednesday - 6 - 8 p.m. - January 23, 2017 through March 22, 2017

Approval (s):

- 1) See Section C

Reports Filed

Title I Performance and Comparability Report

Informational Material:

1. Enrollment as of November 30, 2016
2. Nurses report for November, 2016
3. Bullying report for December, 2016 (There were no incidents)

CORRESPONDENCE

December 22, 2016

- 1) Letter from Jenna Herrmann regarding resignation from position effective January 1, 2017.
- 2) Letter of declination from Jen Coombs with regard to her being elected as a Board Member on the Neptune City Board of Education
- 3) Letter from Mary Claire Kinsley regarding retirement effective July 1, 2017.
- 4) Letter from NJSBA regarding completion of Online Governance II : Finance: by David Calhoun

Neptune City Board of Education
December 22, 2016
Business Meeting

1. EDUCATION

RESOLUTIONS

1. To approve workshop, Reducing Racial Disparities in Discipline Through Transformative Action for Equity, for Lonjeté Nias, Social Worker, held in Monroe, NJ, on January 9, 2017 at a cost of \$149.00.
2. To reaffirm Bullying Report for November, 2016 as submitted by Lisa Emmons. There were no incidents during December, 2016.
3. To approve mandatory workshop, *Pearson Regional Training for the PARCC Assessment New Jersey*, for Sherry Rotem, Technology Teacher and Lisa Meyer, Spanish Teacher, held in Monroe, NJ, on February 13, 2017, at no cost to the district.
4. To approve submitted New Jersey Tiered System of Supports - Early Reading (NJTSS-ER) Grant.

ACTION FOLLOWUP _____.

2. OPERATIONS

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$560,295.83 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of November 30, 2016, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of November 30, 2016 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports for the month of November, 2016
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.
8. To approve revised Special Education Tuition Contract for the 2016-2017 school year between Neptune City BOE and The Rugby School for one student for the period commencing on July 1, 2016 for a tuition charge based upon a per diem rate of \$369.63/day for total tuition of \$51,674.27.
9. To approve Tuition Agreement between Upper Freehold Regional BOE and Neptune City BOE for two students at a tentative tuition charge of \$24,332/year and for one student at a tentative tuition charge of \$13,510/year for the 2016-2017 school year commencing no later than September 8, 2016.

ACTION FOLLOWUP _____.

DOCUMENT C - completed

4281

3. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

1. To approve, upon recommendation of the CSA, Longeté Nias for playground morning duty at a rate of \$33.98/hour
2. To accept resignation from Jenna Herrmann, Long-Term Substitute Teacher, effective January 1, 2017.
3. To accept retirement letter from Mary Claire Kinsley, In Class Support Teacher, effective July 1, 2017.
4. To approve, upon recommendation of the CSA, Shauna Hannings as a Long-Term Substitute Teacher, Step BA 1, salary to be determined by negotiations, effective January 1, 2017 for the 2016-2017 school year.

ACTION FOLLOWUP _____.